

AEMFC - REQUEST FOR QUOTATION (RFQ)

RFQ DESCRIPTION	Request for quotation to conduct wireline logging for drilled boreholes at Vlakfontein Mine about 10 Km's North-West of Ogies Town in the Magisterial District of Nkangala, Mpumalanga Province.
RFQ DOC NUMBER:	6000006843
RFQ ISSUE DATE	05 April 2022
BRIEFING SESSION DATE AND TIME	
CLARIFICATION ENQUIRY EMAIL	rfq.enquiry@aemfc.co.za
CLOSING DATE ON CLARIFICATION ENQUIRY	10 April 2022 at 10:00am
RFQ CLOSING DATE AND TIME	11 April 2022 at 10:00am
DELIVERY INSTRUCTIONS BY EMAIL	Written Quotations are to be submitted to email address – Email: quotations@aemfc.co.za . NOTE: LATE BIDS AND THOSE SUBMITTED TO OTHER EMAIL ADDRESSES WILL BE “DISQUALIFIED”.
BID ESTIMATED VALUE	The value of this bid is estimated to be below R50 000 000 (all applicable taxes included).
RFQ VALIDITY PERIOD:	[60] “Business Days” from the closing date of this RFQ
NOTE IMPORTANT	Suppliers of Goods and /or Services to AEMFC cannot be undertaken without receipt of a VALID Purchase Order Number. Verbal, telephonic instructions from employee of AEMFC is a violation of AEMFC's Procurement Policy and Procedures. Commencement of such an act will result in an unlawful transaction with the repercussion of non - payment to the supplier.
BIDDER INFORMATION	
COMPANY NAME OF BIDDER	
TELEPHONE NUMBER: _____	EMAIL ADDRESS: _____
CSD SUPPLIER NUMBER: _____	UNIQUE REGISTRATION REF NUMBER: _____
TAX CLEARANCE CERTIFICATE & NUMBER: _____	PIN: _____
TAX REFERENCE NUMBER	
TOTAL BID PRICE (ALL INCLUSIVE)	

Respondents Signature

Date

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Section 1

NOTICE TO BIDDERS

1. RESPONSE TO (RFQ)

- 1.1. Response to this RFQ [Quotations] must not include documents or reference relating to any other quotation or proposal. Any additional conditions must be embodied in an accompanying letter.

2. EVALUATION OF BIDS

- 2.1. All Acceptable bids which meet MANDATORY REQUIREMENTS will qualify for further evaluation as follows:

2.1.1. BID WITH NO FUNCTIONALITY/QUALITY REQUIREMENT will be subjected to:

- 2.1.2. PRICING EVALUATION which applies the *financial tolerance range*, where a bidder will be DISQUALIFIED if the price quoted is less than 20% or over 20% of what is determined to be a market related price.

2.1.3. Market related prices will be determined as follows:

- 2.1.3.1. Historic prices paid for similar goods, service or works; or
2.1.3.2. Desktop research (where an item has an established market price); or
2.1.3.3. Use of Independent estimate from 3rd party; or
2.1.3.4. Price competition

2.2. BID WITH FUNCTIONALITY/QUALITY REQUIREMENT will be subjected to:

- 2.2.1. Failure to meet the minimum threshold for Functionality/quality assessment will lead to DISQUALIFICATION.
2.2.2. Prices will be assessed based on paragraph 2.2.1.

3. AWARD TO BIDS

3.1. QUALIFYING BIDS after PRICE will be subjected to OBJECTIVE CRITERIA:

- 3.1.1. Preference will be given to "Lowest Priced BIDDER" WITH HIGHEST BEE LEVEL OR HOSTING MINING COMMUNITY (which one if available or both).

3.1.1.1. Name of Hosting Community – *Phola; Ogles; Wilge Venter Farms*

- 3.1.2. Note: Failure to submit valid and original (or certified copy of) proof of the Respondent's compliance with the B-BBEE requirements at the Closing Date of this RFQ, will result in your BEE level not be considered.

4. PRICING

- 4.1. All prices quoted must be submitted on the company's letter head.

- 4.2. All prices must be quoted in South African Rand on a fixed price basis, including VAT.

- 4.3. All prices quoted which are subject to confirmation will not be considered

- 4.4. AEMFC uses a Financial Tolerance Range in order to assess how reasonable the market response prices are. These ranges will assist with eliminating bid prices that are deemed to be excessively high or low to complete the works. The higher limit ensures AEMFC does not pay more than it believes the value of goods, services and works is worth, and the lower limit ensures that AEMFC is not exposed to risk of work not being completed or prices increasing subsequent to the award because the award price was too low to complete said scope. The financial tolerance range for this bid is -20% to 20%.

5. NEGOTIATIONS

- 5.1. All prices proposal may be subjected to price negotiations.

6. VALIDITY PERIOD

- 6.1. Bidders are to note that they may be requested to extend the validity period of their bid, on the same terms and conditions, if the internal evaluation process has not been finalised within the validity period. However, once the adjudication body has approved the process and award of the business to the successful bidder(s), the validity of the successful bidder(s)' bid will be deemed to remain valid until a final contract has been concluded.

7. CHANGES TO QUOTATIONS

- 7.1. Changes by the Respondent to its submission will not be considered after the closing date and time.

8. BINDING OFFER

- 8.1. Any Quotation furnished pursuant to this Request shall be deemed to be an offer. Any exceptions to this statement must be clearly and specifically indicated.

9. BROAD-BASED BLACK ECONOMIC EMPOWERMENT [B-BBEE]

- 9.1. AEMFC fully endorses and supports the Government's Broad-Based Black Economic Empowerment Programme and it would therefore prefer to do business with local business enterprises who share these same values.

- 9.2. AEMFC will award to companies who provide proof of their B-BBEE status using either the latest version of the generic Codes of Good Practice or Sector Specific Codes (if applicable).

- 9.3. Respondents are required at all times to comply with the latest B-BBEE legislation and/or instruction notes as issued from time to time by the DTI.

- 9.4. In support of Mining Charter and Transformation goals. AEMFC will award to bidder with highest BEE level after Price.

10. ARITHMETIC ERRORS, OMISSIONS AND DISCREPANCIES THE FOLLOWING WILL APPLY.

- 10.1. Where there is a discrepancy between the amounts in figures and the amount in words, the amount in words shall govern.

- 10.2. If there is an error in the line-item total on the bill of quantities resulting from the product of the unit rate and the quantity, the rate shall govern, and the line-item total shall be corrected.

- 10.3. Where there is an error in the total of the prices either as a result of other corrections required by this checking process or in the addition of prices, the rates shall govern, and the total tendered price shall be revised to achieve an arithmetically correct total tendered price.

11. COMMUNICATION

- 11.1. Respondents are warned that a response will be liable for disqualification should any attempt be made by a Respondent either directly or indirectly to canvass any officer(s) or employee of AEMFC in respect of this RFQ between the closing date and the date of the award of the business.

- 11.2. A Respondent may, however, before the closing date and time, direct any written enquiries relating to the RFQ

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Description: Wireline logging for drilled boreholes at Vlakfontein Mine

address them to the following address: Email:
rfq.enquiry@aemfc.co.za

12. LEGAL COMPLIANCE

- 12.1. The successful Respondent shall be in full and complete compliance with any and all applicable national and local laws and regulations.
- 12.1.1. Validate any information submitted by Respondents in response to this bid. This include, but is not limited to, requesting the Respondents to provide supporting evidence. By submitting a bid, Respondents hereby irrevocably grant the necessary consent to AEMFC to do so;
- 12.1.2. Request audited financial statements or other documentation for the purposes of a due diligence exercise; and/or;

13. DISCLAIMERS

- 13.1. AEMFC is not committed to any course of action as a result of its issuance of this RFQ and/or its receipt of a Quotation in response to it. Please note that AEMFC reserves the right to:
- 13.1.1. Modify the RFQ's goods/services(s) and request Respondents to re-bid on any changes;
- 13.1.2. Reject any Quotation which does not conform to instructions and specifications which are detailed herein;
- 13.1.3. Disqualify Quotations submitted after the stated submission deadline;
- 13.1.4. Not necessarily accept the lowest priced Quotation or an alternative bid;
- 13.1.5. Reject all Quotations and Make no award at all, if it so decides;
- 13.1.6. Place an order in connection with this Quotation at any time after the RFQ's closing date;
- 13.1.7. Award only a portion of the proposed good / service/s which reflected in the scope of this RFQ;
- 13.1.8. Split the award of the order/s between more than one Supplier/Service Provider should it at AEMFC's discretion be more advantageous in terms of, amongst others, cost or developmental considerations;
- 13.1.9. Not accept any changes or purported changes by the Respondent to the bid rates after the closing date and or after the award of the business unless the contract specifically provides for it.
- 13.1.10. If a bidder(s) or contractor(s), based on reasonable grounds or evidence obtained by the AEMFC, has / have engaged in the restrictive practice referred to above, the purchaser may refer the matter to the Competition Commission for investigation and possible imposition of administrative penalties as contemplated in the Competition Act No. 89 of 1998
- 13.1.11. If a bidder(s) or contractor(s), has / have been found guilty by the Competition Commission of the restrictive practice referred to above, AEMFC may, in addition and without prejudice to any other remedy provided for, invalidate the bid(s) for such item(s) offered, and / or terminate the contract in whole or part, and / or restrict the bidder(s) or contractor(s) from conducting business with the public sector for a period not exceeding ten (10) years and / or claim damages from the bidder(s) or contractor(s) concerned

14. PROTECTION OF PERSONAL DATA

- 14.1. In responding to this bid, AEMFC acknowledges that it may obtain and have access to personal data of the Respondents. AEMFC agrees that it shall only process the information disclosed by Respondents in their response to this bid for the purpose of evaluating and subsequent award of business and in accordance with any applicable law. Furthermore, AEMFC will not otherwise modify, amend or alter any personal data submitted by Respondents or disclose or permit the disclosure of any personal data to any Third Party without the prior written consent from the Respondents. Similarly, AEMFC requires Respondents to process any personal information disclosed by AEMFC in the bidding process in the same manner.

15. PROTECTION OF PERSONAL DATA

- 15.1. In responding to this bid, AEMFC acknowledges that it may obtain and have access to personal data of the Respondents. AEMFC agrees that it shall only process the information disclosed by Respondents in their response to this bid for the purpose of evaluating and subsequent award of business and in accordance with any applicable law. Furthermore, AEMFC will not otherwise modify, amend or alter any personal data submitted by Respondents or disclose or permit the disclosure of any personal data to any Third Party without the prior written consent from the Respondents. Similarly, AEMFC requires Respondents to process any personal information disclosed by AEMFC in the bidding process in the same manner.

16. NATIONAL TREASURY'S CENTRAL SUPPLIER DATABASE (CSD)

- 16.1. Respondents are required to self-register on National Treasury's Central Supplier Database (CSD). AEMFC is required to ensure that price quotations are invited and accepted from prospective bidders listed on the CSD. Business may not be awarded to a Respondent who has failed to register on the CSD.
- 16.2. Only foreign suppliers with no local registered entity need not register on the CSD.
- 16.3. The CSD can be accessed at <https://secured.csd.gov.za/>. Respondents are required to provide the following to with CSD: Supplier Number and Unique registration reference number on cover page of the RFQ.

17. TAX COMPLIANCE

- 17.1.1. Respondents must be compliant when submitting a proposal to AEMFC and remain compliant for the entire contract term with all applicable tax legislation, including but not limited to the Income Tax Act, 1962 (Act No. 58 of 1962) and Value Added Tax Act, 1991 (Act No. 89 of 1991).
- 17.1.2. It is a requirement that Respondents grant a written confirmation when submitting this bid that SARS may on an ongoing basis during the tenure of the contract disclose the Respondent's tax compliance status and by submitting this bid such confirmation is deemed to have been granted.
- 17.1.3. It is a condition of this RFQ that the tax matters of the successful bidder be in order, or that satisfactory arrangements have been made with South African Revenue Service (SARS) to meet the bidder's tax obligations.
- 17.1.4. No business will be awarded to a person whose tax matters have not been declared to be in order by SARS. If a recommended bidder is not tax compliant, the bidder must be notified in writing of their non-compliant status and the bidder requested to submit written proof from SARS of their tax compliant status or proof that they have made an

Respondents Signature

Date

Description: **Wireline logging for drilled boreholes at Vlakfontein Mine**

arrangement to meet their outstanding tax obligations within seven (7) working days. Should they fail to do so AEMFC will reject their bid

- 17.1.5. Respondents are required to be registered on the Central Supplier Database as indicated in paragraph 9 and the National Treasury shall verify the Respondent's tax compliance status through the Central Supplier Database.
- 17.1.6. Prior to award, a CSD report on the successful bidder must be drawn by Procurement to confirm that the bidder is indeed registered on CSD and tax compliant.
- 17.1.7. Where Consortia / Joint Ventures / Sub-contractors are involved, each party must be registered on the Central Supplier Database and their tax compliance status will be verified through the Central Supplier Database.

18. NEW TAX COMPLIANCE STATUS (TCS) SYSTEM

- 18.1. SARS has implemented a new Tax Compliance Status (TCS) system in terms of which a taxpayer is now able to authorise any 3rd party to verify its compliance status in one of two ways: either through the use of an electronic access PIN, or through the use of a Tax Clearance Certificate obtained from the new TCS system.
- 18.2. Respondents are required to provide the following to AEMFC in order to enable it to verify their tax compliance status: Tax reference number; Tax Clearance Certificate & Number: and Pin on Cover Page.

Respondents Signature

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SECTION 2**ADMINISTRATIVE COMPLIANCE AND DECLARATIONS****19. DECLARATION OF INTEREST****19.1. BIDDER'S DISCLOSURE - SBD4****19.1.1. PURPOSE OF THE FORM**

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

19.2. BIDDER'S DECLARATION

- 19.2.1. Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state?

YES/NO

- 19.2.1.1. If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

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Date

19.2.1.2. Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution?

YES/NO

19.2.1.2.1. If so, furnish particulars:

.....

19.2.1.3. Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?

YES/NO

19.2.1.3.1. If so, furnish particulars:

.....

19.3. DECLARATION

19.3.1. I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

19.3.2. I have read and I understand the contents of this disclosure;

19.3.3. I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;

19.3.4. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.

19.3.5. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

19.3.6. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

19.3.7. There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

Respondents Signature

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Description: **Wireline logging for drilled boreholes at Vlakfontein Mine**

- 19.3.8. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of bidder

Respondents Signature

Date

SECTION 3**20. SCOPE OF WORK (SOW) /SPECIFICATION**

(AEMFC projects team intend to appoint an eligible service provider to conduct wireline

logging for the Vlakfontein Mine drilled boreholes in the Mpumalanga Province (Ogies Town).

AEMFC is hereby requesting suppliers to submit a proposal as per the scope below:

- 20.1. Call out fee per day
- 20.2. Density/ Gamma/ Calliper – coal probe per bore hole (36 boreholes)
- 20.3. Travelling cost 6 trips to Vlakfontein Mine
- 20.4. Data processing per Bore hole (36 holes).
- 20.5. Engineers and assistant Subsistence per day (5 days).

21. EVALUATION CRITERIA**21.1. MANDATORY REQUIREMENT**

- 21.1.1. Required documents means all the documents as listed in the tables below. The following bidding documents duly completed and signed:

MANDATORY RETURNABLE DOCUMENTS	SUBMITTED [Yes/No]
Pricing Schedule	
.....	
.....	
.....	

COMMERCIAL RESPONSE	
ESSENTIAL RETURNABLE DOCUMENTS	SUBMITTED [Yes/No]
Complete Cover Page: Name of Supplies; CSD; Tax and Total Offer	
National Treasury Registration on Central Data Base (CSD) (certificate).	
Valid and original (or a Certified copy) B-BBEE certificate/Sworn affidavit.	
Tax Clearance Certificate or electronic access PIN obtained from SARS's new Tax Compliance Status (TCS) system [Consortia / Joint Ventures must submit a separate Tax Clearance Certificate for each party]	
Declaration of Interest	

Respondents Signature

Date

Description: **Wireline logging for drilled boreholes at Vlakfontein Mine**

Certificate of Independent Bid Determination	
Evaluation; Mandatory Requirement	
Quotation Form/ Acquaintance with RFQ Document	
Quotation Using a company Letter head	

Respondents Signature

Date

21.2. **FUNCTIONALITY/QUALITY ASSESSMENT**

Respondents Signature

Date

Description: Wireline logging for drilled boreholes at Vlakfontein Mine

EVALUATION CRITERIA				
NO	EVALUATION CRITERIA	SCORING PRINCIPLE	RETURNABLE SCHEDULE	RATING
1.	Company Experience - Complete annexure B	Completed a total of more than 5 wireline logging projects Completed a total of 3 to 5 core wireline logging projects Completed a total of less than 3 wireline logging projects	Bidders are to complete annexure B	50 40 30
	N.B: - Failure to complete annexure B will lead to the bidder scoring zero. - No appointment/s letters or contract will be accepted.			
2.	Assistance Engineer Experience - Provide experience in wireline logging for the proposed assistance engineer.	Assistance Engineer with more than 5 years' experience in wireline logging. Assistance Engineer with more than 3 to 5 years' experience in wireline logging. Assistance Engineer with 2 to 3 years' experience in wireline logging. Assistance Engineer with less than 2 years' experience in wireline logging.	- Proposed Assistance Engineer to provide detailed Curriculum Vitae ("CV") detailing relevant experience including number of years - CV to clearly indicate the supervisor has experience in wireline logging.	50 40 30 20
	N.B - Please attach detailed Curriculum Vitae ("CV") of the proposed Assistance Engineer in wireline logging clearly stating the number of years of experience. - Failure to provide a detailed CV will lead to bidder scoring zero.			
Total Points				100
Minimum Threshold				70

21.2.1. Evaluation of Price and award will done as described in Section 1.

Respondents Signature

Date

SECTION 4**22. QUOTATION FORM /ACQUAINTANCE WITH RFQ DOCUMENT**

- 22.1. I/We _____ hereby offer to supply the goods/services at the prices quoted in the Price Schedule below / (Company Letter Head), in accordance with the conditions related thereto.
- 22.2. I / We accept that unless AEMFC should otherwise decide and so inform me/us, this Quotation [and, if any, its covering letter and any subsequent exchange of correspondence], together with AEMFC's acceptance thereof shall constitute a binding contract between AEMFC and me/us.
- 22.3. I / We further agree that if, after I/we have been notified of the acceptance of my/our Quotation, I/we fail to deliver the said goods/service/s within the delivery lead-time quoted, AEMFC may, without prejudice to any other legal remedy which it may have, cancel the order. AEMFC may call for Quotations afresh.

23. PRICING SCHEDULE

Company Name :			
Bill of Quantities			
Test Types	Quantity (Hour/Day/Unit)	Rate (per Hour/Day/ Unit)	Sub-Total Value
Call out days/fee	6		
Density/ Gamma/ Calliper – coal probe per bore hole (36 boreholes)	36		
Data processing per Bore hole (36 holes).	36		
Engineers and assistant Subsistence per day (5 days)	5		
Disbursements			
Project Value			
Grand Total Excluding VAT			
Grand Total Including VAT			

Travelling	
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Travel Rates: As per current SARS rates

Company Representative Name:

Company representative Signature:

Respondents Signature

Date

ANNEXURE B - Bill of Quantities (BOQ)



Company Name :				
Bill of Quantities				
	Quantity (Hour/Day/Unit)	Rate (per Hour/Day/ Unit)	Sub-Total Value	
Test Types				
Call out days/fee	6			
Density/ Gamma/ Calliper – coal probe per bore hole (36 boreholes)	36			
Data processing per Bore hole (36 holes).	36			
Engineers and assistant Subsistence per day (5 days)	5			
Disbursements				
Project Value				
Grand Total Excluding VAT				
Grand Total Including VAT				
Travelling				
Travel Rates: As per current SARS rates				
Company Representative Name:				
Company representative Signature:				

Annexure A: Company Experience - Provide list of wireline logging projects completed by the company



Bidding Company Name	
----------------------	--

ITEM	Company where project was conducted	Description of the project	Commodity	Start Date (MM/YYYY)	End Date (MM/YYYY)	Contact Details of reference company		
						Contact Person	Contact Number	email address
1								
2								
3								
4								
5								
6								
7								

Company Representative name	
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Company Representative Signature	
----------------------------------	--