



INTERNAL AND EXTERNAL ADVERT

JOB TITLLE	:	SENIOR MANAGER: INTERNAL AUDIT
DEPARTMENT	:	INTERNAL AUDIT
LOCATION	:	HEAD OFFICE - MIDRAND
TYPE OF EMPLOYMENT	:	PERMANENT

Job Purpose: To exercise control over the Internal Audit Services function with the aim to maintain an impartial, accountable, transparent and efficient Internal Audit Services within AEMFC.

Furthermore, to provide independent, objective assurance and consulting services to the Board, Management and staff of the African Exploaration Mining and Finance (AEMFC) with the aim of adding value and improving AEMFC business operations, through a systematic, disciplined approach to evaluate and improve the effectiveness of risk management, control and governance processes.

Minimum Requirements

- Postgraduate qualifications in Internal Audit or Accounting.
- Certified Internal Auditor (CIA) or Chartered Accountant (CASA) qualification is mandatory.
- Minimum of ten (10) years' experience in Audit and Risk Management Environment.
- Proven record of five (5) years' experience serving Board of Directors in an internal audit capacity at a managerial role.

Level of competencies required:

- Knowledge of the Public Finance Management Act and Treasury Regulations.
- Ability to align audit activities with the organisation's strategic objectives and provide strategic recommendations to the Board
- Adherence to professional ethics and integrity standards, maintaining independence and objectivity in all audit activities.
- Comprehensive understanding of corporate governance principles and practices to effectively support the Board in its oversight role.

The successful incumbent will be reporting to the Board Audit and Risk Committee (BARC) and Chief Executive Officer he/she will be responsible for the following:

- Develop a three (3) year audit plan and strategy in line with IIA standards for approval by the Audit Committee.
- Develop relevant frameworks, policies, strategies for the provision of audit assurance and consulting services.
- Acting as a key relationship officer in respect of the Auditor General.
- Report to the Audit Committee on internal audit activities.
- Implementing strategies and operations.
- Provide strategic direction of the audit function.
- Implement best business practice and drive these initiatives forward.
- Establish governance criteria in line with strategic objectives and relevant Legislation Design and drive departmental operation plan.
- Conducting an internal audit of significant activities of line departments to ensure compliance.
- Promoting a high level of control awareness throughout the AEMFC and assisting in the deterrence of fraud by evaluating the adequacy of internal controls in mitigating fraud risks.
- Following up on the progress of implementation of recommendations and monitoring the rectification actions taken by the line departments in addressing audit issues.
- Support Management and the Supply Chain team on probity audits on an ad-hoc basis
- Assist in the investigation of significant suspected incidents of fraudulent activities within the organization and notify management and the Audit Committee of the findings.
- Developing links and reliance on external audit on the internal audit function.
- Evaluating new or changing services, processes and operations.
- Following up on the progress of implementation of recommendations, and monitoring the rectification actions taken by the line departments in addressing audit issues.

CLOSING DATE: 17 May 2024. Please submit a detailed CV with certified copies of your qualifications to: AERecruitment@aemfc.co.za use the name of the position mentioned above as a subject line.

Terms and Conditions: AEMFC retains the right not make an appointment. Correspondence will be with shortlisted candidates only.

Applications received after the closing date will not be considered. If you have not heard from us within 90 days of the closing date, assume that your application was not successful. Preference will be given to previously disadvantaged groups including those with disabilities, but all candidates shall be assessed against the set criteria.

NB: As part of our recruitment process, candidates will be required to undergo Vetting/Security clearance and reference checks.

In order to consider any application for employment, AEMFC will have to process your personal information. The documents will solely be used for recruitment purposes. The Protection of Personal Information Act, 4 of 2013 (POPIA), provides that when one processes another's personal information such collection, retention, dissemination, and use of that person's information must be done in a lawful and transparent manner.