



African Exploration Mining and Finance Corporation (SOC) Ltd (“AEMFC”) is the State Owned Mining Company established to secure South Africa’s energy supply primarily through the mining and supply of coal for the generation of electricity, as well as securing other resources that will provide energy for the future, including key minerals for beneficiation in the energy and steel value chain. AEMFC is currently a subsidiary of the CEF (SOC) Ltd. As a growing company, it is currently operating its first mine established in 2011 near Ogies, Mpumalanga, with its Head Office in Sandton, Johannesburg. AEMFC is looking at filling the following vacancy at Head Office

(5 Year Contract)

General Manager: Finance

Reporting to the CEO, and ultimately the Board of Directors, the successful candidate will be responsible for managing the financial resources of AEMFC, ensuring the development and implementation of relevant financial policies, processes, procedures and controls, in order to ensure the company adheres to sound financial discipline and its recording and reporting of financial statements adheres to the provisions of the International Financial Reporting Standard (s) (“IFRS(s)”).

Primary responsibilities

- Develop short to long term financial plans and forecasts that support the company strategy and ensures that AEMFC remains economically viable,
- Provide expert guidance towards the financial aspects of the Corporate Planning process of AEMFC,
- Management of the timeous and accurate preparation of monthly management accounts, quarterly reports, and Annual Financial Statements for presentation to relevant stakeholders and publication,
- Co-ordinate and manage the audit of the company’s internal controls, financials and liaise with Internal Audit, Statutory External Auditors and the Auditor-General and ensure compliance with financial statutory requirements,
- Provide support to the Board of Directors, the Board Audit and Risk Committee and other relevant Board Committees,
- Provide financial management support to all existing projects on various production/mining sites,
- Monitor, evaluate and ensure that the company adheres to sound budgetary controls, limits of authority and that expenditure is minimised and within budget, including preventative mechanisms to eliminate fraud, fruitless and wasteful expenditure,
- Provide the necessary training, guidance and support to fellow staff members on finance systems, processes, policies and the latest statutory requirements,
- Ensure tax compliance and the submission of the required returns,
- Management of the Treasury function within AEMFC,
- The management and enhancement of stakeholders relations, primarily with Financial Institutions, both locally and internationally,
- Responsible for the Supply Chain processes and the compliance in terms of the PFMA and National Treasury Guidelines on Procurement,

Ensure an effective and high quality accounting service to the organisation by leading and motivating the finance team.

Requirements and experience

- A qualified Chartered Accountant – CA (SA),
- A minimum of 6 years of management experience, preferably in financial management in a medium or large organisation,
- Excellent report writing, presentation and communication skills,
- Above average computer literacy (knowledge of ERP systems would be an advantage),
- Good knowledge of the Public Finance and Management Act and IFRS,
- Exposure to the Mining Industry would be an advantage.
- Eligible for Board appointment as a Director in terms of the Companies Act.

Personal attributes

- A team player who is both confident and assertive (vital),
- Honesty and Integrity,
- An analytical thinker with good problem solving skills,
- A versatile person who can be hands on when circumstances dictate,
- An independent self-starter who can work with minimal or no supervision,
- Leadership abilities,
- Articulate

Preference will be given to candidates whose appointment/promotion/transfer improves/enhances representativity at AEMFC (SOC) Ltd

Applications, including supporting documents, must be submitted in writing giving full details of qualification and experience to email: recruitment@aemfc.co.za. All applicants should indicate the desired salary package.

The closing date for all applications is **13 October 2017 at 16h00**.

Salary Packages for successful incumbents will be in accordance with AEMFC's Remuneration policy.